

Freedom of Information Act



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The public has a right to information produced by their government with certain privacy limitations (5 ILCS 140/1).

It is the policy of the City of Mount Carmel to provide assistance in obtaining this information, and to fill all requests for public information as timely as possible.

By law, the maximum time to produce the information for routine requests is five business days; commercial requests are 21 business days. In some cases, you will be notified, in writing, if an extension is needed. Some information may be denied; this notification will be in writing. Information regarding the appeals process can be found on the Illinois Attorney General's, Public Access Counselor Website.

What types of materials are available without filing a FOIA request?

[Council Minutes](#)

[Liquor Control Minutes](#)

[Ordinances & Resolutions](#)

[Library of Codes](#)

[City Budget](#)

(all the above are available on our web site to view click on link above)

What types of materials are available through a FOIA request?

Warrants

Contracts

Agreements

Employee List

Employee Salaries

Pension Information

This is not an all inclusive list of available materials.

Requests can be made by:

- Mail: 631 N Market Street, Mount Carmel, IL 62863
- Telephone: (618) 262-4822
- Fax: (618) 262-4208
- cityclerk [at] cityofmtcarmel.com (email)
- [online](#)
- [Hard copy Form](#)

[City Council](#)

[FOIA Request](#)

[Building Locations](#)

[Boards and Commissions](#)

Freedom of Information Officer

[Ryan Turner](#)

City Administrator / City Clerk

(618) 262-4822 [Email](#)