



CULVERT APPLICATION

Date of Application: _____ Property Owner's Name: _____ Owner's Phone Number: _____

Culvert Location: _____ Owner's Address: _____ Owner's Email: _____

Contractor's Name: _____ Contractor's Phone Number: _____

The City of Mount Carmel requires a permit for culverts that are to be installed along City-maintained roads. Any new culvert must be sized by Public Works Street Division prior to installation.

Culvert shall be a minimum of twenty (20) feet in length. No culvert may exceed sixty (60) feet in length with no more than two (2) sections banded together. Culverts over fifty (50) feet in length must have a vent placed in the midpoint of the culvert. See further requirements below.

The Property owner or their representative must contact City Hall (618-262-4822) to arrange each of the following three inspections.

1. Pre-inspection to determine required culvert size.
2. Inspection prior to application of material to cover the culvert. Including banding of sections.
3. Final inspection after application of surface material.

All driveway tie-ins to the road, must be even with the road surface and edge of the existing driving surface. This permit is valid for one hundred and twenty (120) days.

Requirements

The City of Mount Carmel will only allow specific culvert size and material to be used. The cover material must be all weather material. If the material is going to be asphalt or concrete, the drivable surface of the driveway must be a minimum width of twenty (20) feet and have a minimum turn radius of twenty-six (26) feet. The culvert must be covered within 30 days of installation or it will be removed. The culverts can not be installed below the natural flow line of a drainage ditch. Each end of the culvert must be even with the ditch, not below it. In some cases, this will require the driveway surface over the culvert to have a slight rise. If the ditch is to be modified, it must be modified in such a way to permit unimpeded flow into and out of the culvert. The City of Mount Carmel grants NO permission to excavate on another's property. Permission must be obtained by the permittee.

Culverts within a subdivision will be sized on an individual basis unless a drainage plan has been submitted to the City of Mount Carmel. Any culvert that is being installed to widen an existing driveway will require the existing culvert to be brought into compliance with current requirements. Any culverts installed that do not meet the requirements will be removed. This includes culverts that are of a smaller diameter than is permitted. This also includes culverts that are shorter, or longer than permitted. However, if the culvert is not installed per the requirements and an issue arises, The City of Mount Carmel will require the culvert to be removed completely and no-reimbursement will be made.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner and I agree to conform to all applicable laws of the Federal Government, the State of Illinois and the Code of Ordinances for the City of Mount Carmel, IL. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce provisions of the code(s) applicable to such permit.

Printed Name

Signature

Date

CITY USE ONLY BELOW

Site evaluated by: _____ Date: _____ Culvert Size: _____

Notified Owner, Representative Date: _____ Via Phone, Email, Fax, Voice Mail.

Pre-Cover Inspection by: _____ Date: _____ Culvert Material _____

Final Inspection by: _____ Date: _____ Cover Material Used: _____

CITY OF MOUNT CARMEL PHONE 618-262-4822 FAX: 618-262-4208
631 N MARKET STREET
MOUNT CARMEL, IL 62863