

EMPLOYMENT Application

City of Mount Carmel
219 Market Street
Mount Carmel, IL 62863

Federal law prohibits discrimination based on age, race, religion, sex or national origin. Information given through your profile cannot and will not be used for any discriminatory purpose.

Please Print

Last Name		First	Middle		
Address					
City		State		Zip Code	
Home Phone		Business Phone		Cell Phone	
E-mail Address:			Date of Availability:		
Military: From: To:		Bilingual Skills?			
Branch of Service:					
Hobbies/ Outside Interests:			Memberships: Professional/Social		
Will Relocate: Y N Immediately? Y N					
Education Information		Dates Attended	GPA	Graduated?	Degree / Title
Name of School		From / To			
H.S.				Yes	
				No	
College or University				Yes	
				No	
Other				Yes	
				No	

Personal References

Please list three individuals who have knowledge of your personal abilities and character.
(No Former Employers or Relatives)

Name	Title	Relationship	Home Phone	Work Phone

Authorization: I, the undersigned candidate for employment authorize the **City of Mount Carmel** to assist me in securing employment and to make reference checks which may include employment records, general reputation, personal characteristics, and finances. I also understand that under the Fair Credit Reporting Act, I have the right to request a copy.

X _____ Date _____
Signature

VISA INFORMATION

Can you provide evidence that you are legally able to work in the United States? Y N

CRIMINAL RECORD

Within the past 7 years have you been convicted of an offense against civil or military law, or been released from a prison or other detention facility? Y N

EMPLOYMENT HISTORY: PLEASE LIST BELOW ALL OF YOUR FORMER EMPLOYERS BEGINNING WITH THE MOST RECENT

Date of Employment	Name of Organization	Employer Address	Position title	Supervisor	Salary

Describe skills you have pertaining to this position:
May we contact your present employer?
Have you ever been removed or dismissed from any position? If yes, please explain: